

# REFUND POLICY MEMBERSHIP AND COMPETITIONS

## **Purpose:**

This policy outlines the guidelines and procedures for the refund of:

- 1. Membership fees;
- 2. Competition entry fees

for members of the Australian Powerlifting Alliance (APA).

### 1. Membership Refunds:

- a. New and Renewing Members: Refund:
  - A pro-rated refund will be provided from the time a written request for a refund is received by APA. This refund will be calculated based on the remaining whole months of the membership period from the date of receipt of the written refund request by APA.

Refund requests must be in writing and submitted to: info@powerliftingalliance.og.au

Please include with your request your name, the email address attached to your membership, and your membership number.

# 2. Competition Entry Refunds:

#### a. Full Refund

A full refund (excluding fees) of the competition entry fee will be provided if a member withdraws from the competition and applies for a refund more than 28 days (four weeks) before the competition date. The request must be received by APA in writing, more than 28 days prior to the competition date.

#### b. No Refund

No refunds will be issued for the competition entry fee if the withdrawal and refund request is made within 28 days (four weeks) of the competition date.

# c. Special Circumstances

If a member needs to withdraw from a competition and is unable to participate due to special circumstances such as injury, illness, bereavement or employment restrictions, they can submit a refund request that must be received by APA in writing. The request must be submitted prior to the competition date and cannot be made retrospectively after the event.



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In some cases documentation may be required to validate the refund request. Refund approvals in these situations are at the sole discretion of the APA Board.

### d. Event Cancellation:

• If a competition is cancelled by APA or the Meet Director, competitors will be eligible for a full refund of their entry fee, regardless of the cancellation date.

### 3. Refund Process:

Refund requests for competition entry fees must be in writing and submitted to: <a href="mailto:info@powerliftingalliance.og.au">info@powerliftingalliance.og.au</a>

Please include with your request your name, the email address attached to your membership, and your membership number, as well as the name and location of the cancelled competition.

# Processing of Refunds:

• Refund requests will be processed within 30 days of receipt of the request. Refunds will be issued to the original payment method used for the transaction.

This policy is subject to periodic review and may be amended at the discretion of the APA Board.